

**CHULA VISTA POLICE DEPARTMENT  
HOLISTIC HEALTH ESTABLISHMENT  
LICENSE REQUIREMENTS**

Please review **Chula Vista Municipal Code Section 5.36** for requirements to operate a Holistic Health establishment within the City of Chula Vista, prior to submitting an application for a Massage Establishment Permit.

The following information must be submitted with your application prior to the approval of your license. Applications will be accepted at the Chula Vista Police Department by **appointment only** during Business office hours of 9:00 a.m. to 2:00 p.m. Monday through Thursday. Please contact Licensing at (619) 691-5244 to set up an appointment.

***ALL FEES ARE NON-REFUNDABLE.***

**YOU MAY NOT OPERATE IN THE CITY OF CHULA VISTA WITHOUT A VALID CITY BUSINESS LICENSE AND A POLICE CONTROLLED LICENSE/PERMIT.**

- Each Business owner/partner is required to submit a completed Police Controlled License application
- (1) - **2" X 2"** photo taken within the last six months
- Certified copy of diploma and transcript from a state or nationally accredited school showing **1000 hours** of massage specialty training and/or therapeutic approach.
- Copy of Pending City Business License (receipt)
- Copy of Governmental issued picture I.D. (Driver's license, California ID)
- Check, Cash, Credit Card or Money Order
  - \$175.00 Fee for background Investigation
  - \$50.00 Fingerprint fee / Live Scan
- To Make Live Scan appointments call (619) 409-5954 or log on to [www.chulavistapd.org](http://www.chulavistapd.org) and click on Live Scan Scheduling.

The Police Controlled License is valid for one year from the date it is issued.

For any questions contact Licensing at (619) 691-5244